

SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION
BOARD OF DIRECTORS MEETING
Porter's Steakhouse - Collinsville, IL
May 15, 2024 – Wednesday – 8:00 a.m.

Minutes

The meeting was called to order at 8:08 a.m. by President Richard Watson.

Members of the Board of Directors present:

Jeff Connor	Stephen Evans	Don Weber	Caso Faro
Marc Hoffmann	Steve Johnson	Matthew King	Kenneth Sharkey
Roger Barfield	Ryan Kneeder	Jarrod Peters	
Carole Widman	Richard Watson	Christopher Timmermann	

Members of the Board of Directors absent:

Jeremy Walker	Jerry Dinges	Tyrone Echols	Brian Fletcher
Patty Gregory	Marc Kiehna	Mike Kuhl	James Lansing
Dora Mann	Ross Schultze	Lames Leitschuh	Dan Travous
Jerald Wilson	Vicki Koerber	Neal Rohlfing	David Meyer
Tom Stalcup	Kevin Hemann		

Staff Present:

Scott Williams	Kevin Schmoll	Misty Stahl	Amy Eggemeyer
Van Muschler	David Hayes		

Guest: None

The Pledge Allegiance was recited, and David Hayes gave the Invocation.

Yes – there was a quorum present.

Item No. 6 on the Agenda – Approval of Minutes – March 13, 2024

President Watson stated that the minutes from the March 13, 2024 SILEC Board meeting were e-mailed out on May 8, 2024.

Motion was made by Director Hoffmann and seconded by Director Peters that the minutes of March 13, 2024 meeting be approved. Motion was carried with no dissenting votes.

Item No. 7 on the Agenda – Correspondence

Director Williams stated the following correspondence was emailed to the committee on May 8, 2024.

- a. Executive Committee – Nominations for Slate of Officers 2024-2026
- b. Proposed FY'2025 Administration Budget
- c. FY'2023 Administration Audit Report – C.J. Schlosser & Company, LLC
- d. FY'2024 Administration and Training Expenditures (March and April)
- e. Updated SILEC Board of Directors Chart

Item No. 8 on the Agenda – Expenditures (Mar./Apr. 2024)

President Watson stated that the Admin. & Trng. Expenditures for Mar./Apr. 2024 were e-mailed out May 8, 2024.

Motion was made by Director Hoffmann and seconded by Director King to approve the expenditures for Admin. & Trng. Mar./Apr. 2024. Motion was carried with no dissenting votes.

Item No. 9 on the Agenda – Executive Committee Report

Nominations Slate of Officers 2024-2026

Director Williams announced the Slate of Officers for 2024-2026 Executive Committee:

President	Sheriff Richard Watson
1 st Vice President	Sheriff Neal Rohlfing
2 nd Vice President	Sheriff Jeff Connor
3 rd Vice President	Sheriff Jarrod Peters
Treasurer	Marc Hoffmann
Secretary	Sheriff Jim Leitschuh
L.E. Representative	Chief Steve Evans
Immediate Past Pres.	David Meyer

Motion was made by Director Johnson and seconded by Director Barfield to approve the election of the Slate of Officers for the 2024-2026 Executive Committee. Motion carried with no dissenting votes.

Proposed FY’2025 Administration Budget

President Watson asked for approval of the FY’2025 Administration Budget with a total of \$48,650.00. This amount is the same as last year’s Administration Budget and will be used to help fund projects in the future.

Motion was made by Director King and seconded by Director Faro to approve the FY’2025 Administration Budget. Motion carried with no dissenting votes.

FY’2023 Administration Audit Report – C.J. Schlosser & Company, LLC

Director Williams asked for approval of the FY’2023 Administration Audit Report that was conducted by C.J. Schlosser & Company, LLC.

Motion was made by Director Johnson and seconded by Director Barfield to approve the FY’2023 Administration Audit Report. Motion carried with no dissenting votes.

Instructor Certification Process

Director Williams stated that the Illinois Law Enforcement Training and Standards Board has notified us of an upcoming policy change under consideration regarding Instructor Certifications. Director Williams is proposing updating SILEC’s policy to reflect this change to require any instructor that teaches a certified course for SILEC must have an Instructor Development Certificate obtained via an ILETSB Certified Instructor Development course. The Instructor Development course is offered by SILEC (5) times a year.

Director Williams is asking the following policy to be adopted:

Any Instructor that teaches a Certified Course for SILEC must have an Instructor Development Certificate obtained via an ILETSB Certified Instructor Development Course.

** The Director or his/her designee, may waive this requirement if exigent circumstances arise.

There was discussion regarding the content of the Instructor Development course and the timeline that current instructors have to obtain the certificate.

Motion was made by Director Evans and seconded by Director Johnson to approve the proposed Instructor Certification Policy. Motion carried with no dissenting votes.

Item No. 10 on the Agenda – Staff Activity Report

Training Report

Asst. Director Schmoll stated that SILEC hosted 79 courses, trained 668 Officers, for a total of 811 hours of class time, which is a total of 9,168 hours of training from March 13, 2024 through May 15, 2024.

Asst. Director Schmoll also went over the following:

- We are at 395 classes for the fiscal year. In the past we usually hovered around 300 classes per year. We have seen an increase in departments conducting their own training and we have also increased the number of classes due to the SAFE-T Act.
- We are adding an additional Administrative Assistant position to SILEC to assist with processing all data for opening and closing a class to get the data to ILETSB.
- We are hiring Sherry Pomatto who is currently the Administrative Assistant at SIUE Police Department. Sherry is retiring from SIUE and will start at SILEC on June 10, 2024.

Part-time Academy Report

Field Monitor Van Muschler reported that P/T Academy Session #34 is scheduled to graduate July 13, 2024 with 14 graduates.

P/T Academy Session #35 is scheduled to begin August 24, 2024 and is currently taking applications.

Item No. 11 on the Agenda – Unfinished Business – None.

Item No. 12 on the Agenda – New Business – None.

Item No. 13 on the Agenda – Good of the Order

Director Williams thanked everyone for coming to this short meeting, but emphasized the importance of this meeting in order to approve the election of the 2024-2026 Executive Committee.

Item No. 14 on the Agenda – Adjournment

Motion was made by Director Hoffman and seconded by Director Peters to adjourn. Having completed all items on the agenda the meeting was adjourned at 8:19 a.m.

Respectfully submitted,



By: Misty Stahl
Recording Secretary



MARK YOUR CALENDER
****** Next Meeting******
Wednesday, September 11, 2024
@ 8:00am
Porter's Steakhouse – Collinsville, IL
REMEMBER TO RSVP TO: misty@silec.org